

Fulking Social Committee Constitution

1. Purpose,

- 1.1. To raise money for the social benefit of Fulking village.
- 1.2. To provide funds for the maintenance of the North Town Field and the children's play area therein.
- 1.3. To encourage and promote social activities such as the village Fair, Christmas party and other suitable events.

2. Administration,

- 2.1. All Fulking residents are welcome to attend and contribute their views to each meeting of the Fulking Social Committee.
- 2.2. There will be no membership fee.
- 2.3. There will be a Management Committee. Any Fulking resident who has attended four meetings within a 24 month period will be eligible to put their name forward to join the Management Committee but election to the Committee will be subject to the majority vote of the existing Committee members.
- 2.4. There will be an AGM held within sixty days of the end of the Financial Year. Other meetings may be called as necessary during the course of the year. Minutes will be kept of all meetings.
- 2.5. Only Committee members will be eligible to vote on financial matters.
- 2.6. The Committee will elect a Chairperson and a Treasurer at the AGM by majority vote to hold office for one year.
- 2.7. A quorum will be five Committee members which must include either the Chairperson or the Treasurer.
- 2.8. In the event of an equality of votes the Chairperson's vote will be final.
- 2.9. A Minute secretary will be appointed to take minutes of all meetings

3. Financial Matters,

- 3.1. The Financial Year will end on 31 December.
- 3.2. The Treasurer shall keep detailed and up-to-date accounts, and shall present full accounts for the year at each AGM.
- 3.3. Expenditure below £200 will require the approval of at least three Committee members, by email or show of hands.
- 3.4. Expenditure of £200 or above will require the approval of at least five Committee members, by confidential email or confidential ballot.
- 3.5. The bank account will require joint signatures of at least the Chairperson, or the Treasurer, and one other signatory. This third signatory to be appointed by the Chairperson and Treasurer together.
- 3.6. The Committee may not utilise an overdraft or a loan, or run a deficit.