

Minutes of Ordinary Parish Council Meeting held at 7.30 pm on 18th January 2017 at the Village Hall, Fulking

Present: (Vice) Chairman Mr Michael Trist, Councillors Kate Watson, Linda Dyos and Mark Hind, Clerk to the Council Derek Blackhall, WSC Councillor Peter Griffiths, and 13 members of the public.

MT, as acting Chairman, welcomed everyone.

Apologies: Chairman Miles Firth, MSD Councillors Colin Trumble, John Wilkinson and Anthony Watt Williams. **Please will all Councillors or district/county council representatives** ensure that they notify the Clerk of any possible non-attendance, ideally 24hrs before the meeting.

Declarations of Interest: Mark Hind declared an interest in 1 cheque to be signed.

1. The minutes of the previous meeting held on 13th October, 2016 having been previously **circulated**, were taken as **read, approved** and **signed** by the acting Chairman.

2. Matters Arising:

2.1 **North Town field.** We still await quotes for tree maintenance. **Action MF**

2.2 **Projector.** This purchase has been completed.

3. Highways

The 4 quotes from Edburtons for **Clappers Lane drainage** are now with Richard Speller for consideration; he will also be invited to nominate alternative contractors. **Action KW**
Peter Griffiths will be invited to approve the final applications. **Action KW**

It was noted in respect of the **Hillside** development that the contractors had promised additional drainage which should alleviate the flooding on Poynings Road and 'the Deans' but we need to find out when; and also to notify WSCC as the flooding does freeze. **Action MT**

Gullies/Drains

As usual, any problems/blockages must be reported to <http://love.westsussex.gov.uk/Reports> or **01243 642105**. Please pass info to the PC for its records.

The Parish Council must be informed of highways/flooding issues for them to follow up; please send incident numbers to the Parish Clerk. Richard Speller has an interest here.

4. Reports from WSCC & MSDC.

4.1 Nothing available from MSDC.

4.2 WSCC-Peter Griffiths reported:

- He had brought, and presented, a certificate in respect of the village hall roof.
- He will investigate any other possible funding sources in respect of Ladybrook Spring parking issues-potentially on safety grounds.
- There is to be a 'Great Britain Spring Clean' event around 3/4 March and bags could be ordered from and subsequently collected by WSCC. **Action MT**

- A dementia article had at last been published by WSCC
- There was to be a WSCC budget meeting and the Conservative Group recommend a 3.95% increase consisting of an extra 2% for care, and 1.95% for other matters
- WS was third bottom of the schools funding league measured as a grant per child (Merseyside was three times greater than WS) and the CC and head teachers are petitioning the Government for additional funds.
- School standards were improving locally and governing bodies should stop schools overspending.
- It was not possible to do a 100% rural broadband rollout. However, WSCC had reclaimed £3.9M from BT which should fund 4000 premises. **Action PG** to clarify if it is application based.
- **PG** agreed to ask the WSCC Senior Project Manager to contact the Parish Council.
- Communications-There was to be a WS gigabyte 5G mobile application for businesses.

5. Comments from the floor:

-There is a need to locate salt in Clappers Lane; it was agreed to relocate the old bin from Stammers Lane (in the short term), along with a bag of salt from the farm stock; residents to deal with the actual use of the salt. The Parish Council also authorised the purchase of an additional grit bin. **Action MH**

-Concern was expressed at the amount of ice currently on the road at the three entrances to the village: Clappers Lane, Ladybrook Spring and Poynings Road. The possible placement of "Ice Signs" at the village entrances is to be discussed with WSCC Highways department.
Action ??

-it was noted sewage from the Conifers drain is going into the ditch, although this is an Environmental Health issue which residents need to report to them for action.

6. Other matters.

6.1 A working party is to be convened to **maintain Ladybrook Spring** in February/March
Action M T

6.2 Consideration of a **Neighbourhood Plan** was postponed to the March meeting; but it was noted there was no Fulking development in the SDNP plan.

6.3 In respect of **Edburton Road Drainage** it was agreed highways should be approached to empty the ditch of runoff. **Action MT**

6.4 The **village action plan** was reviewed and amendments would be sent to M F for finalisation and publishing on the website. **Action Clerk**

6.5 In respect of **Clappers lane increased traffic** it was noted that
-more and bigger lorries visited Preston Nomads in the cricket season and that the WSCC "unsuitable for HGVs" sign would be placed near the grit bin at the top of Clappers Lane.
Action MH

-in respect of satnavs actually guiding traffic into Clappers Lane, this was carried forward as
Miles will look at alternative possibilities.

6.6 Development/planning transfer to SDNPA

Mark reported back from the recent SDNPA and MSDC "end of delegation agreement-future arrangements" meeting he had attended:

- The planning will be split between East (includes Fulking) and West
- Our contact will be Emily Anderson
- Jack Trevelyan heads enforcement
- The SDNPA portal is paramount to tracking
- The SDNPA planning team are keen to approve communication with parishes. Development Manager Rob Ainslie has offered to attend our APM/AGM. **Action: MH to co-ordinate**
- The planning team have also offered to do a separate meeting for Councillors of Fulking & Poynings **Action MH to co-ordinate**
- The SDNPA Director of Planning Tim Slaney has wide ranging authority to make planning decisions. Only in exceptional circumstances will "householder and other minor applications" (minor = less than 9 properties) ever be referred to the SDNP Planning Committee.
- Only major projects (9+ properties) go to committee
- They claim to be adequately resourced
- MSDC will finish transitional applications
- There is to be a follow up meeting in 6 months with SDNPA & MSDC
- A copy of the SDNPA planning team contact list will be sent to our Parish Clerk. **Action MH**
- We need to check we will continue to receive automatic notifications of all planning applications **Action MH**

7. Additional transparency funding has been received.

8. Following discussions with SDNP they advised that the "Sustainable Communities Fund" is not available for any car parking schemes so no funding is available from them to support the proposed car parking project for the area West of Ladybrook Spring. There is a remote possibility some funds may be available in the future from the "Community Infrastructure Levy". **Action MH to maintain contact with SDNP for funding of this project and check with Shepherd & Dog regarding two quotes for work in this area.**

9. It was noted that the **NTF dog bin** had been installed, and that we await highways permission to install the second bin.

10. It was agreed to re-approach MSDC & WSCC re the kerb situation outside houses 5 to 13 Clappers Lane as an additional 6 feet would greatly improve the current situation on the bend. LD explained that she had made several efforts to get this improved in the past but had been told that there were no funds to do the work. She would try again. **Action LD.**

11 Financial matters

11.1 The following cheques have been processed since the last PC meeting

Date	Description	Cheque No.	£
10/16	E on direct debit	012901574940A	43.90
13/10/16	D I Blackhall net pay/expenses	100680	727.65
13/10/16	HMRC income tax	100681	168.00
13/10/16	Fulking NTF trust rent	100682	10.00
13/10/16	Kate Watson APM food	100683	4.41
13/10/16	Blank e/cheques to Kate Watson	100685/6	•
13/10/16	Mark Stepney grass cutting	100687	360.00
Oct 2016	Miles Firth projector	100684	279.00
12/01/17	D I Blackhall net pay/expenses	100688	634.11
12/01/17	HMRC income tax	100689	149.20

- **NB** Advance email acceptance must be obtained from the Parish Clerk in all cases **before** using an emergency cheque in order to ensure full financial compliance whilst ensuring as far as possible suppliers are paid in the month the invoice is received-this meets SSALC best practice advice.

11.2 The draft precept for 2017/18, relative to the 2016/17 forecast outturn was approved, and it is an increase of 2% next year to £8526-to be submitted to MSDC in accordance with their timetable.

Action Clerk

The Chairman duly thanked the Clerk for all of his work to ensure tight financial control.

12. The next **2017 meeting is** on 13th April. APM/AGM 11th May; both at 7.30pm in the Village Hall.

Meeting closed at 9.05pm

Signed.....

Date.....

Minute 2/2017

