

Minutes of Ordinary Parish Council Meeting held at 7.30pm on 10th April 2014 at the Village Hall

Present: Chairman Ms K. Watson, Vice Chairman Mr M Trist, Councillors Ms L. Dyos, Mrs P. Rowland and Clerk to the Council Mrs Andrea Dickson.

WSSC Councillor Peter Griffiths (8.15pm), and 9 members of the public.

Meeting opened at 7.30pm

- 1. Chairman welcomed everybody .**
- 2. Apologies.** MSDC Councillor Colin Trumble
- 3. Declaration of Interest:** None

As WSC Councillors had not arrived, the meeting proceeded as follows:-

- 4.** The minutes of the previous meeting held 9th January 2014 having been previously **circulated**, were taken as **read, approved** and **signed** by the Chairman.

5. Matters Arising.

Planning	<p><u>Old Pump House</u> At a meeting in February with MSDC and SDNPA, MSDC stated that they were getting quotes to take direct action and remove Ms Holdingbarn’s mobile home from the site. However, they said that they are having difficulty finding somebody to carry out this work. A neighbour has subsequently found three contractors who are willing to do the work and has passed the details to Mid Sussex. A second Enforcement Order was issued on 18th March and comes into effect on 17 April – this is the minimum time period that can be given by law - the time period to comply with the notice is then 2 weeks from 17 April. (Clerk) It has been reported to us that over weekend 5th & 6th April an additional caravan has moved on to the site and tents have been erected. These events have been reported to MSDC and SDNP, but are unable to act until 17th . However, the new enforcement notice has been written so that it applies to any new vehicle etc which appears on the land, so immediate action can be taken. Nick Rogers, Steven King, Roy Little and Claire Tester have all been sent a copy of the detailed timeline relating to Old Pump House.</p> <p><u>Aerials</u> Following on from the investigations into whether or not planning permission was needed for the new larger antenna/aerial which appeared on the Shepherd and Dog – John Arnold (planning investigation) advised the manager of the pub that a retrospective planning application would be required. It has recently been followed up by Jon Lavis and the new manager was not aware of this requirement. Currently the epos (electronic point of sale) system is being updated and if the Aerial/antenna is still required after installation of new phone lines etc, a planning application will be submitted. He has been given until the end of April. (Clerk) The aerial has been removed May 2014. For info, John Arnold has now retired from Mid Sussex and his replacement is Jon Lavis.</p> <p><u>Perching Sands Farm</u> At the planning meeting on 5th March the PC voted neutral to the planning application but made comments (see website for details) Site was viewed by planning officer Andy Watt on 27th March 2014. He confirmed that retrospective planning would need to be applied for, and as the site was relatively small, permission would be granted.</p> <p><u>Planning General</u> A reply to our general questions was received from SDNP – if anyone is interested in seeing the questions and answers, please let Andrea know.</p>
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<p>Highways</p>	<p>Some work on Clappers Lane has been carried out under Operation Watershed to clear ditches and prevent flooding in the future. The PC is not happy with the work that has been carried out so we had a meeting with Edburton Contractors on 31st March 2014. Edburton confirmed that the work had not been completed (although they had previously told us that it had) and that there had been a breakdown in communication regarding the work that was required. We ran through the list of works which we would like to be undertaken and have asked for a detailed breakdown from them. We are now waiting for this and we will review it carefully before agreeing to the work going ahead again. Edburton have said that they will be waiting until the summer before starting the job. If the work goes ahead as planned, the road will need to be closed for about 5 days.</p> <p>Regarding the ongoing problems of flooding - Highways provided the PC with a map of Fulking with all gullies marked and the PC walked through the village and carried out an inspection of every gully. A report was sent to Highways noting the location of the problem gullies (25 in total). Any work required should be completed within 28 days. The clerk has made a note to chase up the work if it has not been carried out by 22nd April 2014. For info, the definition of a problem gully is when the outlet is 50% or more blocked with silt/debris etc. (Clerk)</p> <p><u>Four acres corner</u> The PC met with Roger Harding Assistant Highways Manager on 3rd April regarding the ongoing problem here. All the information which had previously been sent to Tim Boxall and Gulu Sibanda has now been sent to Roger as he will ensure that it is forwarded to the correct departments. Cyclical maintenance has also been asked by Gulu to provide us with a list of all the jobs raised to sort out this problem – we’re still waiting for this. A suggestion has been made by Cyclical Maintenance Team to construct a soak-away on the grass verge behind the gully on the inside of the bend and this is being looked into. The run off from Cannonberries will also be investigated, as there is no gully in place in the road at the bottom of the drive and the run off here is exacerbating the problem at Four Acres and the bridleway. As an interim measure, the residents at the top of the bridleway have paid for repair work at the Four Acres end. Any flooding problems should be reported to West Sussex, please don’t just tell us, tell West Sussex as well. Please could you also let the clerk know the reference/job number and we can add it to our list and chase up.</p>
<p>Ladybrook Spring</p>	<p>It looks as if work may start on the project at the end of May / beginning of June. Darren Rolfe who is leading the project is looking for volunteers to help out at that time. More details will follow via the website nearer the start date. All of the individuals who expressed an interest in the project have been contacted with the latest information and will be kept up to date with any further news. Darren has emailed us this week to request a brief meeting before the work starts date to be agreed. (Clerk)</p> <p>As you will have noticed, the vehicle that was parked in the lay-by by the spring has now been moved.</p>
<p>Footpath 4f</p>	<p>The diversion order for footpath 4f is currently being re-advertised and the closing date for comments is the 24th April 2014. The PC will keep everyone updated on the progress of this diversion. It was also advertised in the Shoreham Herald 27th March.</p>

	<p>This has happened because following submission of the opposed order to the Secretary of State, the Secretary of State's office (The Planning Inspectorate) considered that the route was not sufficiently described on the original notice. All previously made representations have been sent to the Secretary of State and still stand – there is no need for these to be re-submitted.</p> <p>The PC understand that the landowner has already built a fenced corridor along his preferred route without waiting for permission to be granted, WSCC have been informed of this. (Clerk) The response from WSCC is that if it does not affect the existing path then they do not need to do anything about this.</p>
Winter Management	<p>We seem to have got away without having to resort to any of the winter management plan this year. The spare salt/grit was delivered to Perching Manor farm but has not been needed. The Plan will be reviewed later in the year, so that a solid plan is in place for the coming winter.</p>
NTF trees	<p>In January Barry Leppard, Fulking's tree warden, planted the 280 or so saplings donated by SDNP along the line of the new fence. These saplings will develop over time into an attractive hedge.</p>

6. As WSC Councillor Peter Griffiths had not arrived, the meeting proceeded as follows

7. Preston Nomads

It was mentioned at the end of the last cricket season that it would be a good idea to contact Preston Nomads to ask them to remind their visitors/ members to be mindful of their speed in Clappers Lane and also to remind large or goods vehicles to approach and exit Clappers Lane from the north end. Following publication of the agenda, Paul Hird, Chairman, asked us to pass on the following:

- There is no T20 World Pre-Qualifying tournament this year and therefore only normal traffic.
- We have already written to all members and colts parents requesting them to take extra care when travelling down Clappers Lane (it was in our recent newsletter).
- There are two Sussex 2nd XI games during the season (midweek)
- As usual there is a West Sussex League Cup final towards the end of August coach drivers will be advised to come from the North end of Clappers Lane.

If there are any incidents that concern you please let the Clerk know.

8. NTF mowing contract

We have received three quotes, as follows – these figures are based on 15 cuts per year – 1 cut every fortnight April until end of October:

Tom the gardener £42.50 per visit

Mark Stepney £60 per visit

Rob rooted gardens £85 per visit

The PC discussed the quotes, voted and **agreed** as Mark Stepney had given such good service over the past year that the contract should be awarded to him. Clerk to inform everybody of the outcome. (Clerk)

9. Water fountain NTF

The drinking water fountain outside North Town Field is starting to deteriorate – evidently no maintenance work has been done to it since 1995 – Nick Hughes has asked if the Parish Council would allow him to do the work. Nick would assess what work is required, then either do the remedial work himself, or if necessary, he would hire a professional. Either way, he has assured us that there would be no cost to the Council. As the fountain is registered as belonging to NTF trustees, they too will need to be consulted. PC happy for Nick to carry out the work and would like to thank him for taking the project on.

10. Fireworks

The PC has received a number of complaints about the noise from recent fireworks , as well as concern that animals and pets may be put at risk. After a discussion it was agreed to put something on the noticeboard/PP/website asking anybody who would be using fireworks to informing neighbours in advance.
(Clerk)

11. Financial Matters

The following cheques have been paid out since the last PC meeting.

100612 WSALC ltd £76.05

100613 A Dickson £833.86

Cheque stubs were cross checked with the cheque list and both signed. The quarterly bank reconciliation was checked and signed. Income & Expenditure to date was checked. Budget v actual checked.

Financial Regulations

The PC **agreed** to pay utilities by a variable direct debit for the next two years, this will need to be looked at again in 2016. The PC also **agreed** to carry on with the need for two signatures on all cheques. Regulations will be update accordingly.

12. Annual Internal Audit

The Annual Internal Audit is now due and the PC agreed to ask Nick Hughes if he would complete the audit.

Relevant dates:25th April 2014 Notice of Appointment of Date for the Exercise of Elector's Rights 9th May 2014 to 6th June 2014 documents available for inspection.

9th June 2014 The date the books must be lodged with the auditor. (Clerk)

13. Annual Parish Meeting update

Woodland Trust have agreed to speak, Helicopters that were also suggested were already booked.

NTF Trustee will be requesting new Trustee's to come forward at the end of the meeting.

Peter Griffiths has a contact who can let PC know future usage of the cement works.

14. Thank you

Thank you to Nick Hughes & Paul Wayne for restoring the street light at NTF

Thank you to the social committee for the table and for the contribution towards the fencing in NTF.

Thank you to Barry Leppard (Tree Warden) for planting the saplings in NTF. (Clerk)

The PC have not received any feedback regarding the suggestion that the PP be sent out as an attachment.

Annual Fair Sunday 27th July all offers of help gratefully received

15. Comments from the floor

Will the PC be having a meeting to discuss the Second runway at Gatwick? Public meeting to be held at 7.15pm on 30th April 2014.

Information on Super fast Broadband can be found by using the following link

https://www.westsussex.gov.uk/living/broadband/what%E2%80%99s_better_connected_all.aspx

The gully situation has not improved, what is to be done about this? Clerk to chase after the 22nd April 28 day deadline. Geoff Mosley and Peter Griffiths to be emailed update.(Clerk)

16. Dates of next meetings

30th April 7pm Extraordinary Meeting of Fulking PC to approve Annual Accounts, this will be followed by the Public meeting mentioned above. 10th July ,9th October 2014 and 8th January 2015 at 7.30pm in the Village Hall.

Annual Meeting of the Council and Annual Parish Meeting 1st May 2014 at 7.30pm in the Village Hall

See Appendix 1 Report from WSCouncillor Peter Griffiths

Meeting closed at 8.40pm

Signed.....

Date.....

Minute 23

